

Meadows Board Meeting

April 30, 2008

Board Members: Audrey Irwin, Richard Leddon, Dee Perry, Curt Corrigan, Louie Beaupre, Ann Goldfarb, Doug Peterman

Staff: Kjerston Buzek

Invited guests: Jim Bray and Steve Lakowske

Members in attendance: Lisa Kelly, Kelly Fano, Joanne Maneri, Sue Nazerenous, and Jeannie Fetterman

Meeting called to order

Review of April Minutes

Deadline for feedback is May 1, 2008. They will be approved via email.

Member Participation

Time allotted for member participation –

Sue Nazarenus requested that the board confirm the process for obtaining feedback from all the members presented at the last town hall meeting and via email. The Board stated that it will obtain input from all members regarding the strategic plan. Kelly Fano inquired about adding 10 families and 5 singles noted in the town hall presentation. The singles, however, are already at maximum. Are we amending the by-laws? Answer: We do not plan to expand the singles. We plan on staying in range of the by-laws.

Joann Maneri commented that she would like the Board to slow down the strategic planning process.

Lisa Kelly believes we should have a 3rd party analyze the strategic plans as the board members are too vested in the project.

Jeanne Fetterman was at the Broadmoor tennis resort which is remodeling and putting up a new tennis bubble. The resort may be willing to sell their bubble and may be a good source for additional information on indoor courts.

New Business

Tennis & Platform – a lot of activity on the courts, John Stein and Judy Larson are teaching lessons and clinics. Doug Kazarosian has hired additional teachers to work with the junior program this summer. Junior tennis sign ups are on-going. The staff is looking for feedback on the offerings as they are trying some new options this year. We will send out email to the club about the programs through the general email group. Kjerston and Doug are holding management meetings bi-weekly on the tennis program.

Swim – the swim team season practices begin in two weeks. Audrey sent out a note to the swim team group with general information to answer questions as the new staff gets on board. The membership has responded very positively to this increased level of communication from the swim committee.

A head life guard was hired plus 4 addition guards. The Club needs 8-9 total in order to have 4-5 FTE's on duty at all times allowing for rotation. We are hosting a life guard training class the week of May 10. Minimum age is 15.

Kjerston is looking to schedule the Junior Sports night for May 14. 4 – 6:30pm. The goal is to get in as many coaches as possible to meet the kids.

Kjerston has identified a highly qualified swim teacher to provide lessons and is trying to figure out how to improve the Club swim lesson offerings and organization. Kjerston will email the members to see what they are looking for.

GM Report

The cracks in the tennis courts have been repaired. Kjerston will put a rotating plan into place to resurface the courts. This plan will be integrated into the strategic planning process.

Kjerston is in the process of writing up seasonal employee contracts.

We are still getting quotes for the heater and pump room. We will also look into solar panels. Solar panels could be hung on the Clubhouse or a permanent tennis structure proposed for Phase 2.

Kjerston is looking at the latest legislature initiatives regarding pool codes and construction. The Club is currently grandfathered out of many of the new rules for pool construction. We will continue to repair the pool, but at some point we will need to decide when to do major renovations. More discussion on the Phase 2 plan for resurfacing, deck, and pump replacement scheduled for Fall 2009.

Spring clean up is this Sunday, May 4th. Board members will try and solicit more participation.

Kjerston and a consultant from Bidell and Associates are working with the Club's accounting system, Quickbooks to clean up the customer records. A new chart of accounts will be developed with cost centers for pool, tennis, clubhouse & grounds and General Administration. A new chart of accounts will provide accurate cost data and will allow for better management of club finances.

Update on accounts receivable – A letter reminding members of the payment policies was attached to the invoice last month. The letter has had a positive impact on the AR. Many of the members have agreed to payment terms that will clear the late payments from the ledger.

Kjerston will develop a new program to raise money for a new ball machine.

Susan Gallo is our new member welcoming committee. Susan is greeting all new members via phone and making sure they get information on all the programs available at the Club.

Per the Phase 2 proposal for fall repair of the pool, Kjerston is investigating options and getting pricing on resurfacing the shell of the pool. There are many options for texture and color which will more comfortable for swimmers and save energy costs. A slightly darker color will hold more solar heat.

Facility Proposal Update

1. The Town Hall meetings were well attended. Based on the surveys counted to date, approximately 45% of members attended at least one town hall meeting.
2. The surveys reflect many positive comments and constructive ideas. The Board needs to finish assessing the input.
3. To date there were not many negative comments regarding the location of the platform courts. The Board agreed to postpone a decision on the Platform location for Phase 1 and continue to obtain feedback from members before making a final decision. There are currently 4 possible locations. The goal is to have lights.
4. Surveys indicate almost a unanimous response to construct two new hard courts in Phase 1 as soon as possible.

NEXT STEPS:

The facility committee will meet with the city again to get more feedback/thoughts on the possibility of getting lights for the platform courts at each of the proposed sites.

The task force will stack out the options as best as possible to give people a visual of how the courts will appear in each of the new locations. The Board will continue to solicit feedback from the members on the platform location.

Richard Leddon proposed that the pro forma budget for Phases 1-3 of the strategic plan be reviewed by Rick Bedell, CPA. Approximate cost for the review will be \$600-700. Rick Bedell has been the CPA engaged by the Club to prepare tax returns over the last ten years. A motion was made, seconded, and voted. All members voted in favor of the motion.

Next Meeting:

Noon, Meadows Clubhouse, May 28, 2008

Meeting Adjourned.